**Board of Managers**

**Conference Call Meeting**

**April 18th, 2020**

**11:00am**

Lou Federico, President, Don Kershan, Vice President, Herman Hochberg, Treasurer, Claire Ratusch, Secretary, William Skody, Jerry Simunek, Kathleen Mize, Janice Nessel and Galina Kaloyanova

Subject – COVID 19

There 11 positive cases of COVID 19 in Montauk, IGA has food

Payroll Protection Program – Application was put in our local bank and approved. (75% for payroll and 25% for utilities) $427,000 was approved.

Motion made by Herman Hochberg to give the staff a small bonus each week during the PPP period of 8 weeks to thank them for working during this pandemic, which is covered by the Payroll Protection Program, seconded by Kathleen Mize

Vote Passed unanimously

Most hotels are taking reservations starting May 1st, 9 hotels never closed. Gurneys is waiting till May 15th, and the Surf Lodge, Beach House and Gurney’s Yacht Club are waiting till May 22nd, Memorial Day Weekend.

Montauk Manor will open May 1st for guests as per our last decision at our last meeting.

New Procedure for check-ins; Plexiglas covering the front desk, roping in lobby with 6-foot markers on floor, anyone entering the building will have their temperatures taken. All guest, homeowners and staff will be required to wear masks when in the building. Signs will be placed on all elevator landings reminding people to social distancing, 6 feet. As of now the pool is closed and scheduled to open May 15th unless changed by the Governor. Front desk will be advising all guests prior to arrival of facilities closed and the new requirements of a mask and temperature taking.

Motion made by Claire Ratusch to officially appoint Don Kershan as Vice President, seconded by Jerry Simunek.

Vote Passed unanimously

Board Meeting of May 16th, will be a Conference Call. Annual Homeowners meeting June 27th, if not able to have due to COVID 19, we will postpone to September 2020.

Meeting Adjourned 12:15pm